



# American Box Car Racing International

A NONPROFIT ORGANIZATION

THE DRIVING FORCE: YOUTH & FAMILIES TOGETHER  
TRACK: Kunia Park & Ride • Look For Checkered Flags  
OFFICE: 1518 Evelyn Lane • Honolulu, Hawaii • 96822  
phone/fax 808-947-3393 • website: [www.boxcarracing.org](http://www.boxcarracing.org)



## ABCRI FAMILY EVENT CONTRACT

ABCRI's Family Events are an important part of our educational mission. The heart of our Family Events are 1) instructing and supervising parents as they teach their children to drive and 2) facilitating healthy, family-bonding activities. Parents (or Adult Family Guardians) are required to attend and actively participate in Family Events. Box Car Track activities can be used year-round for school and youth groups, birthday and other family events, and for employee team building. **Hosts are responsible** for carefully reading ABCRI's Family Event Guidelines and this Event Contract which are available as flyers at the track or can be printed from ABCRI's website [www.boxcarracing.org](http://www.boxcarracing.org).

**TO MAKE A FAMILY EVENT RESERVATION:** 1) Read the following materials: Family Event Guidelines, Event Contract and Invitation, then, 2) call BC at (cell) 382-5653 (or office 947-3393) when you have the forms with you.

**MAIL TO:** After making a reservation: complete this contract, keep a copy and mail the original with your payment to: ABCRI 1518 Evelyn Lane, Honolulu, Hawaii 96822.

**Hosts are also responsible** for understanding all Family Event Guidelines and the following:

1. Program Fee payment is due in full about 3 days after making the reservation (if 30+ days ahead of event).
2. If your event exceeds 35 people (or 70 for a double track party), we will settle up for the overage as you leave.
3. Refunds for canceling the Event Time Period will be made only if: A) requested 30 days ahead of the Event or B) the original Event Time Period can be rebooked. You may change your Event time/date at any time 30+ days ahead of the Event with no penalty. Changes requested less than 30 days before the Event will incur a \$125 fee per time slot for each occurrence, which is refundable only if we are able to rebook your original Event Time slot. Canceling or rescheduling 7 days or less from reservation = No Refund. No Shows = No Refund.
4. The Event Host is responsible for knowing the time and day of their reservation.
5. The Event time period is for 3 hours private use of an Event Tent, including 2 hours of private track time in the middle of the Event Time Period. ABCRI reserves the right to specify the tent and track each Event will use.
6. Safety Instructions are scheduled to begin in the tent 5-10 minutes before Track Time if most guests have arrived. If too many people are late, instructions will be delayed which can result in lost track time.
7. Event Hosts may arrive 15 minutes before the Event for set-up. Tent access will not be available earlier.
8. Event Hosts may stay 15 minutes after the Party for clean-up (\$10 per 5 minutes charge for over-stay).
9. Event Hosts agree to call a parent of each invited child and tell them:
  - A. At least 1 parent or family guardian must come with the invited child / children from each family (no drop offs!).
  - B. Everyone needs to arrive on-time for Safety Instructions.
  - C. Parents need to come prepared to teach their children to drive as instructed by ABCRI staff.  
Ages 1 to 6 double-up with a parent, 7 and older drive solo as able. Parents get to drive, too!
  - D. Safe, well fitting helmet with strap required for each Driver / Rider.
  - E. Everyone must wear sports shoes (such as tennis shoes) covering feet entirely to be able to step on to the track.  
This includes parents who do not plan to drive so they can help their child on the track as needed.
  - F. Youth (under 18) must wear long pants covering ankles fully.
  - G. Visit the **family event** and **invitation** pages on our website [www.boxcarracing.org](http://www.boxcarracing.org)
10. Event Hosts need to recruit 2 to 4 adult Track Marshals whose responsibilities are to:
  - A. Pay special attention to Safety Instruction given by ABCRI staff
  - B. Enforce Track Safety Rules during track time

Event Reservation Date \_\_\_\_\_ Day \_\_\_\_\_ Time (begin) \_\_\_\_\_ (end) \_\_\_\_\_

Event Host Name \_\_\_\_\_ Phone (h) \_\_\_\_\_ (c) \_\_\_\_\_ (w) \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Birthday Person(s) first name \_\_\_\_\_ age \_\_\_\_\_

HELMETS FOR MY GUESTS (check one): If my guests need to rent helmet(s) from ABCRI (cost \$2 each):

\_\_\_\_\_ I will pay the cost for them \_\_\_\_\_ please collect from them

BY SIGNING BELOW, I STATE THAT I SUPPORT ABCRI'S FAMILY EVENT PROGRAM AND ITS MISSION, THAT I HAVE CAREFULLY READ THE FAMILY EVENT GUIDELINES AND THE ABOVE EVENT CONTRACT AND WILL FOLLOW ALL OF GUIDELINES AND ABOVE CONTRACT TERMS.

\_\_\_\_\_ \$ \_\_\_\_\_  
event host signature date email (not shared) payment enclosed